SUBMISSION GUIDELINES FOR AUTHORS

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i. After logging in, you will see a screen similar to the following. Click the "**Track**" that best classifies your paper.



For instance, if you click "*Information and communication technologies*", you will be directed to the following screen.

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ii. Fill in the fields (shown above), and click "Submit".

iii. After clicking "Submit", a notification email will be sent to inform you that your paper has been registered. Meanwhile, you will be directed to the screen below. From this screen, you can either add more authors or can upload the manuscript by clicking on the icons as circled in the figure. However, it is recommended to upload your manuscript first. Therefore, please refer to step iv.

Note: If, by chance or accidentally, you close the below screen in *step iii*, you can find the link to this step in the notification email.

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